

State Environment Impact Assessment Authority, M.P.

(Government of India, Ministry of Environment, Forests & Climate Change)

Environmental Planning & Coordination Organization

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No: 2422 / SEIAA /18 Date: 26.2.19

To, M/s S.R. Ferro Alloys, Director Shri Brijendra Sharma, 9, Siddheshwar Colony, PO & Distt.-Jhabua (M.P.) – 457661

Sub: Case No. - 2426/2015 Prior Environmental Clearance for Manganese Mine (Opencast other than fully mechanized method) in an area of 15.26 ha. for production capacity-38,000 TPA at Khasra No. - 255, 249 at Vill.-Jamli Choti & Arandi Falia, Tehsil.-Jobat, Distt.-Alirajpur -(M.P.) by M/s S.R. Ferro Alloys, Director Shri Brijendra Sharma, 9, Siddheshwar Colony, PO & Distt.-Jhabua (M.P.) - 457661

This has reference to your letter received in SEIAA office on 21.01.2015 and subsequent letters seeking Prior Environmental Clearance for the above project under the EIA Notification, 2006. The proposal has been appraised as per prescribed procedure in the light of provisions under the EIA Notification, 2006 on the basis of the mandatory documents enclosed with the application viz., the Form - I, Pre-Feasibility Report, ToR and subsequently submission of EIA, Public Hearing and the additional clarifications furnished in response to the observations of the State Expert Appraisal Committee (SEAC) and State Environment Impact Assessment Authority (SEIAA) constituted by the competent Authority.

II. It has been noted that the proposal is for **Manganese Mine** in an area of 15.26 ha. The mining lease area is located in Khasra No. 255, 249 at Vill.-Jamli Choti & Arandi Falia, Tehsil.-Jobat, Distt.-Alirajpur -(M.P.) It lies at geographical coordinates at latitude 22°30'00.8" to 22°29'36.9" N and longitude 74°34'40.0" to 74°34'58.07 " E. **There is no National Park/Santuary within 10 Km radius. Mining** Plan is approved by the IBM (vide letter no. ALR/MN/MPLN-1123/NGP dtd. 29.04.2013).

The proposed project is for production capacity 38,000 TPA. The mining will be carried out by Opencast Fully Mechanized method. The the total water requirement is 78 KLD (66 KLD for Dust Suppression,10 KLD for Green Belt and 02 KLD for Domestic/Drinking), which shall be met from existing mine pit & hand pump and settling tank. The public hearing was conducted at Gram Panchayat Bhavan Arandi Falia, Tehsil - Jobat, Dist. - Alirajpur (MP) on 15.11.2017.

- III. The project has been considered in accordance with the provisions of the EIA notification issued by the Ministry of Environment & Forests vide S.O. 1533 (E), dated 14th Septezber 2006.
- IV. Based on the information submitted, as at Para (II) above and others the State Level Environment Impact Assessment Authority (SEIAA) considered the case in its 510th meeting dtd.27.11.2018 and decided to accept the recommendations of 329th SEAC meeting dtd. 23.10.2018.

Hence, Prior Environmental Clearance is granted for Manganese Mine (Opencast other than fully mechanized method) in an area of 15.26 ha. for production capacity-38,000 TPA at Khasra No. – 255, 249 at Vill.-Jamli Choti & Arandi Falia, Tehsil.-Jobat, Distt.-Alirajpur (MP) for the lease period to M/s S.R. Ferro Alloys, Director Shri Brijendra Sharma, 9, Siddheshwar Colony, PO & Distt.-Jhabua (M.P.) – 457661, subject to the compliance of following specific conditions as recommended by SEIAA & SEAC and subsequent Standard Conditions.

A. Specific Conditions

- Before commencing any mining activity fencing shall be carried out all around the lease area.
 Proper watch and ward arrangements should be made with installation of signage at 4 corners of lease area to avoid any untoward incident involving public and animals by the PP.
- 2. Lease agreement shall be carried out before execution of mining operation...
- 3. PP shall demarcate a barrier zone of 7.5 m as "no mining zone" in the periphery of mining lease area and developed a green belt.
- Plantation programme as mentioned in EIA/EMP and presented during presentation in SEIAA & SEAC shall be followed in content and spirit.
- The mining operation shall be restricted to above ground water table and in no case it should intersect the ground water table. In case of working below the ground water table approval of the Central Ground Water Board shall be obtained.
- PP will plant 3 years old 1750 trees saplings of suitable indigenous tree species during first year with indigenous local varieties like Neem, Peepal, Mango, Karnj, Kachnaar etc. Dense plantation (3 rows) along the barrier zone and both side of approach road before execution of the mining operation.
- PP shall ensure to construct and maintain 580 m RCC approach road and maintained the
 existing pakka road in consultation with District Administration. Plantation will be carried out on
 both side of approach road.
- Before commencing the mining activity, site demarcation should be done leaving 100 m. from the nalla as "no mining zone" and it will be maintained as buffer zone. The demarcation should be done by the Revenue Officials in the presence of Mining Officer, Alirajpur.
- 9. Transportation of minerals shall not be carried out inside the village area.
- PP ensure that blasting will be carried out as per approved mine plan and blasting not allowed in night hours.
- 11. PP shall ensure that the mine waste water should not be discharge outside the mining lease area and may reuse in the mining activities.
- 12. No overburden will be dumped outside the mine lease area.
- 13. The over burden and waste will be stacked for five years and then simultaneously backfilled in the mined out area where plantation will be raised on it.
- 14. PP shall ensure protection and conservation of existing trees falling under mining lease area and in no way these will be permitted to be cut / uprooted
- 15. PP shall ensure generation of employment opportunities to nearby Village on priority bases.
- 16. Payments of wages to the workers shall be done in consonance with the provisions in the labour laws.
- 17. Proper infrastructure with shelter, drinking water, toilet and first-aid facilities shall be provided for the laborers. A provision should be made to construct a pakka rest shelter along with toilet and drinking water facility.
- 18. PP should also carry out regular sprinkling in the mining lease area to arrest dust emission from mining activities affecting the nearby agriculture fields
- 19. Mining shall be limited to the area as shown in surface plan and as per the approved mining scheme.
- 20. PP shall ensure the proper water supply arrangements for plantation especially in summer

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season.

- 21. PP shall adopt Jamli Choti & Arandi Faliya village and prepare the development plan in consultation with Gram panchayat/Sarpanch under the guidance of District Collector.
- 22. Under CSR activity in addition to the proposed activities following activities should be added.
 - a) Need based support for School building repairing, toilets, fresh water supply etch through Gram Panchayat/Gram Sabha these villages Jamli Choti, Arandi Faliya, Phata and Mandavgarh).
 - b) Provide drip irrigation facility at nearby village Jamli Choti, Arandi Faliya, Phata and Mandavgarh.
 - c) Financial support to gram panchayat for need based i.e. drain line, road repairing etc. at nearby villages Jamli Choti, Arandi Faliya, Phata and Mandavgarh.
 - d) Development of playground for youth at nearby gram panchayat.
 - e) Provide computers with guest faculty in schools at nearby villages (Mandavgarh and Phata village).

The modification to the above activities can be made with the permission of the district administration and need based activity for the development of nearby villages shall be implemented by PP in consultation with the District Administration and Gram Panchayat

- 23. PP should ensure to submit half yearly compliance report and CSR activity report with photographs of plantation in MP-SEIAA.
- 24. The lease boundary should be clearly demarcated at site with the given co-ordinates by pillars.
- Necessary consents for proposed activity shall be obtained from MPPCB and the air / water pollution control measures have to be installed as per the recommendation of MPPCB.
- 26. Authorization (if required) under Hazardous and Other Wastes (Management and Transboundary Movement) Rules, 2016 should be obtained by the PP if required.
- 27. For dust suppression, regular sprinkling of water should be undertaken.
- 28. PP will obtain other necessary clearances/NOC from respective authorities.
- 29. Retaining wall along with drain shall be provided all around the down side of the hillock along the nalla and pond
- 30. Over head water sprinkling system shall be provided to the transport vehicle which will carry the salable material.
- 31. Curtaining of site shall be done through thick plantation all around the boundaries of all part of lease. The proposed plantation scheme should be carried out along with the mining and PP would maintain the plants for five years including casualty replacement. Initially, dense plantation shall be developed along the site boundary (in three rows) to provide additional protection in one year only.
- 32. Peripheral plantation all around the project boundary shall be carried out using tall saplings of minimum meters height of species which are fast growing with thick canopy cover preferably of perennial green nature. As proposed in the landscape plan & EMP a minimum of 6000no's of trees will be planted along and within the ML. PP will also make necessary arrangements for the causality replacement and maintenance of the plants.
- 33. Transportation of material shall be done in covered vehicles.
- 34. Transportation of minerals shall not be carried out through forest area.
- 35. The OB till its utilization for backfilling shall be properly stacked as per approved mining plan and disposed off as per the submitted proposal. PP shall bound to compliance the final closure plan as approved by the IBM. 15.Garland drains 430.0mL X 0.50mW X 1.0mD, 330.0mL X 0.50mW X 1.00mD, 690.0mL X 0.50mW X 1.00mD, 730.0mL X 0.50mW X 1.00mD, 694.0mL X 0.50mW X 1.00mD, 400.0mL X 0.50mW X 1.00mD & 590.0mL X 0.50mW X 1.00mD with 15 settling pits should be provided to avoid silt discharge. Three settling tanks (0.3ha X 5mD, 0.2ha x 5mD & 0.1105ha x 5mD) shall be connected with garland drains and settling pits shall be provided for proper sedimentation.
- 36. Water sprinkling through tankers should be provided on 1500 meter long and 06 meter wide

- haul road. However, regular water spraying should also be practiced on 320meters long and width 06 meters wide transport road for dust suppression.
- 37. All garland drains shall be connected to settling tanks through settling pits and settled water shall be used for dust suppression, green belt development and beneficiation plant. Regular de-silting of drains and pits should be carried out.
- 38. The existing and proposed land use plan of the mine is as follows:

Items	Existing	At the end of conceptual period
Total lease area	15.26ha	
Area under dumps	0.10ha	1.01ha
Area under mineral stack	Nil	0.50ha
SALES CONTRACTOR OF THE SALES O	0.75ha	1.4880ha
Area under pits Area under infrastructure and	Nil	0.16ha
road Area under plantation	Nil	2.00ha
	Nil	0.10ha
Sub-grade dump Garland drain, settling tank	Nil	0.34ha
	14.41ha	9.662ha
Un-worked area	15.26 ha	15.26 ha
Total area	Nil	Nil
Area to be backfilled	0.50ha	1.00ha
Water body	Nil	3.00ha (6000no)
Plantation		2.00ha (4000no Plants)
Plantation in un-worked area	Nil	1.00ha (2000 no.Plants
Plantation in dump area	Nil	1.0011a (2000 110.1 10115

- 39. Appropriate and submitted activities shall be taken up for social up-liftment of the Region. Funds reserved towards the same shall be utilized through Gram Panchayat. Further any need base and appropriate activity may be taken up in coordination with local panchayat.
- 40. PP will take adequate precautions so as not to cause any damage to the flora and fauna during mining operations.
- 41. The commitments made in the public hearing are to be fulfilled by the PP.
- 42. Fund should be exclusively earmarked for the implementation of EMP through a separate bank account.
- 43. PPE's such as helmet, ear muffs etc should be provide to the workers during mining operations.
- 44. The proposed EMP cost is Rs. 53.77 lacks and Rs. 14.21 lacks /year are proposed as recurring expenses.
- 45. Under CSR activity, Rs. 5.00 lacks and Rs. 7.70 lacks /year are proposed as recurring expenses in different activities and should be implemented through respective committees.
- 46. The environment policy of the company should be framed as per MoEF&CC guidelines and same should be implemented through monitoring cell. In case the allocated EMP budget for mitigative measures to control the pollution is not utilized fully, the reason of under utilization of budgetary provisions for EMP should be addressed in annual return.
- 47. A separate bank account should be maintained for all the expenses made in the EMP activities by PP for financial accountability and these details should be provided in Annual Environmental Statement.
- 48. PP shall be responsible for discrepancy (if any) in the submissions made by the PP to SEAC &
- 49. PP will comply with all the commitments made vide letter dated 23.10.2018.
- 50. Expansion or modernization in the project, entailing capacity addition with change in process and or technology and any change in product - mix in proposed mining unit shall require a

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fresh Environment Clearance.

B. Standard Conditions

- 1. All activities / mitigative measures proposed by PP in Environmental Impact Assessment and approved by SEAC must be ensured.
- 2. All activities / mitigative measures proposed by PP in Environmental Management Plan and approved by SEAC must be ensured.
- 3. All parameters listed in Environmental Monitoring Plan approved by SEAC must be monitored at approved locations and frequencies.
- 4. Blast vibrations study shall be conducted and submitted to the Regional Office, MoEF, Gol, Bhopal and MP PCB within six months. The study shall also provide measures for prevention of blasting associated impact on nearby houses and agricultural fields.
- Controlled blasting techniques with sequential drilling shall be adopted. The blasting shall be carried out in the day time only.
- Slope of the mining bench and ultimate pit limit shall be as per the mining scheme approved by Indian Bureau of Mines.
- 7. A final mine closure plan, along with details of Corpus Fund, shall be submitted to the Regional Office, MoEF, Gol, Bhopal and MP PCB within 5 years in advance of final mine closure for approval.
- 8. No change in the calendar plan including excavation, quantum of mineral and waste shall be made.
- 9. Mining will be carried out as per the approved mining plan. In case of any violation of mining plan, the Environmental Clearance given by SEIAA will stand cancelled.
- 10. Adequate buffer zone shall be maintained between two consecutive mineral bearing deposits.
- 11. The transportation of the minerals extracted from the mining area shall be limited to day hours time only.
- 12. Maintenance of near by local roads through which transportation of minerals are undertaken shall be carried out by the company regularly at its own expenses. The roads shall be black topped.
- 13. Measures for prevention and control of soil erosion and management of silt shall be undertaken. Protection of dumps against erosion shall be carried out with geo textile matting or other suitable material, and thick plantations of native trees and shrubs shall be carried out at the dump slopes. Dumps shall be protected by retaining walls.
- 14. Trenches / garland drains shall be constructed at foot of dumps and coco filters installed at regular intervals to arrest silt from being carried to water bodies. Adequate number of check dams and gully plugs shall be constructed across seasonal/ perennial Nallahs, if any, flowing through the ML area and silts arrested. De- silting at regular intervals shall be carried out.
- 15. The project proponent will ensure necessary protection measures around the mine pit, waste dumps and garland drain.
- 16. Top soil / solid waste shall be stacked properly with proper slope and adequate safeguards and shall be utilized for backfilling (wherever applicable) for reclamation and rehabilitation of mined out area. Top soil shall be separately stacked for utilization later for reclamation and shall not be stacked along with over burden.
- 17. Over burden (OB) shall be stacked at earmarked dump site(s) only and shall not be kept active for long period. The maximum height of the dump shall not exceed 20 m, each stage shall preferably be of maximum 10 m and overall slope of the dump shall not exceed 35o. The OB dump shall be backfilled and shall be scientifically vegetated with suitable native species to prevent erosion & surface run off.
- 18. Monitoring and management of rehabilitated areas shall continue until the vegetation becomes self-sustaining. Compliance status shall be submitted to the Regional Office, MoEF, Gol, Bhopal and MP PCB on six monthly basis.
- 19. Green belt development shall be carried out considering CPCB guidelines including selection of plant species and in consultation with the local DFO / Agriculture Deptt. Herbs & shrubs shall also form a part of afforestation programme besides tree plantation. The company shall involve local people for plantation programme. Details of year wise afforestation programme

- including rehabilitation of mined out area shall be submitted to the Regional Office, MoEF, Gol, Bhopal and MP PCB every year.
- 20. Vehicular emissions shall be kept under control and regularly monitored. Vehicles used for transportation of minerals and others shall have valid permissions as prescribed under Central Motor Vehicle Rules, 1989 and its amendments. The vehicles transporting minerals shall be covered with a tarpaulin or other suitable enclosures so that no dust particles / fine matters escape during the course of transportation. No overloading of minerals for transportation shall be committed. The trucks transporting minerals shall not pass through wild life sanctuary, if any in the study area.
- 21. Four ambient air quality-monitoring stations shall be established in the core zone as well as in the buffer zone for RSPM, SPM, SO2, NOx monitoring. Location of the stations should be decided based on the meteorological data, topographical features and environmentally and ecologically sensitive targets and frequency of monitoring should be undertaken in consultation with the State Pollution Control Board. The monitored data for criteria pollutants shall be regularly up-loaded and displayed on the company's website.
- 22. Data on ambient air quality (RPM, SPM, S02, NOx) should be regularly submitted to the Regional office, MoEF, GoI, Bhopal and the State Pollution Control Board / Central Pollution Control Board once in six months.
- 23. Ambient air quality at the boundary of the mine premises shall confirm to the norms prescribed in MoEF notification no. GSR/826(E) dtd. 16.11.09.
- 24. Fugitive dust emissions from all the sources shall be controlled. Water spraying arrangement on haul roads, loading and unloading and at transfer points shall be provided and properly maintained. The dust emission shall be monitored regularly as per norms and records to be submitted to the Regional Office, MoEF, Gol, Bhopal and MP PCB regularly.
- 25. Measures shall be taken for control of noise levels below 75 dBA in the work environment. Workers engaged in operations of HEMM, etc., shall be provided with ear plugs / muffs and health records of the workers shall be maintained.
- 26. Rain water harvesting shall be undertaken to recharge the ground water source. Status of implementation shall be submitted to the Regional Office, MoEF, Gol, Bhopal and MP PCB within six months and thereafter every year from the next consequent year.
- 27. Regular monitoring of ground and surface water sources for level and quality shall be carried out by establishing a network of existing wells and constructing new piezometers during the mining operation. The monitoring shall be carried out four times in a year i.e. pre-monsoon (April-May), monsoon (August), post-monsoon (November) and winter (January) and the data thus collected shall be regularly sent to Regional Office, MoEF, Gol, Bhopal, MP PCB, Central Ground Water Authority and Regional Director, Central Ground Water Board.
- 28. The waste water from the mine if any, shall be treated to conform to the standards prescribed under GSR 422 (E) dated 19th May, 1993 and 31st December, 1993 or as amended from time to time. The oil and grease trap shall be installed for the effluents generated from the workshop, if any, before discharging into the natural stream. The discharged water from the tailing dam, if any shall be regularly monitored and report submitted to the Regional Office, Ministry of Environment & Forests, Gol, Bhopal, Central Pollution Control Board, and the State Pollution Control Board.
- 29. Hydro-geological study of the area shall be reviewed by the project proponent annually. In case adverse effect on ground water quality and quantity is observed mining shall be stopped and resumed only after mitigating steps to contain any adverse impact on ground water is implemented.
- 30. Occupational health check up for the workers including identification of work related health hazards, training on malaria eradication, HIV, and health effects on exposure to mineral dust etc. shall be carried out. Periodic monitoring for exposure to respirable mineral dust on the workers shall be conducted and records maintained including health records of the workers. Awareness programme for workers on impact of mining on their health and precautionary measures like use of personal equipments etc. shall be carried out periodically. Review of impact of various health measures shall be conducted followed by follow up action wherever required. It should be made available for inspection whenever asked. Necessary funds for this also should be earmarked.
- 31. Project Proponent shall ensure appropriate arrangement for shelter and drinking water for the mine workers.

- 32. Persons working in dusty areas shall be provided with protective respiratory devices and they shall also be imparted adequate training and information on safety and health aspects.
- 33. Commitment towards CSR have to be followed strictly.
- 34. Special measures shall be adopted to prevent the nearby settlements from the impacts of mining activities.
- 35. The Project Proponent shall inform to the Regional Office, MoEF, Gol, Bhopal and MP PCB regarding date of financial closures and final approval of the project by the concerned authorities and the date of start of land development work.
- 36. The necessary funds as per mandate shall kept for environmental protective measures which should be kept in separate account and shall not be diverted for other purpose. Year wise expenditure shall be reported to the Regional Office, MoEF, Gol, Bhopal and MP PCB.
- 37. The Regional Office, MoEF, Gol, Bhopal and MP PCB shall monitor compliance of the stipulated conditions. A complete set of documents including Environment Impact Assessment Report, Environmental Management Plan, Public hearing and other relevant documents should be given to Regional Office, MoEF, Gol, Bhopal and MP PCB.
- 38. A copy of the environmental clearance shall be submitted by the Project Proponent to the Heads of the Local Bodies, Panchayat and Municipal Bodies, as applicable, in addition to the relevant officers of the Government who in turn has to display the same for 30 days from the date of receipt.
- 39. The Project Proponent shall advertise at least in two local newspapers widely circulated, one of which shall be in the vernacular language of the locality concerned, within 7 days of the issue of the clearance letter informing that the project has been accorded environmental clearance and a copy of the clearance letter is available with the State Pollution Control Board and also at web site of the State Level Environment Impact Assessment Authority (SEIAA) website at www.mpseiaa.nic.in and a copy of the same shall be forwarded to the Regional Office, MoEF, Gol, Bhopal.
- 40. The project proponent has to strictly follow directions/guideline issued by the MoEF, Gol, CPCB and other Govt. agencies from time to time.
- 41. Action plan with respect to suggestion/improvement and recommendations made and agreed during public hearing consultation shall be submitted to the Regional Office, MoEF, Gol, Bhopal, MP PCB and to the competent authority of the State Govt. within six months.
- 42. The Project Proponent has to submit half yearly compliance report of the stipulated prior environmental clearance terms and conditions in hard and soft copy to the Regulatory Authority on 1st June and 1st December of each calendar year.
- 43. The SEIAA of M.P. reserves the right to add additional safeguard measures subsequently, if found necessary, and to take action including revoking of the environment clearance under the provisions of the Environmental (Protection) Act, 1986, to ensure effective implementation of the suggested safeguard measures in a time bound and satisfactory manner.
- 44. These stipulations would be enforced among others under the provisions of Water (Prevention and Control of Pollution) Act, 1974, the Air (Prevention and control of Pollution) Act 1981, the Environment (Protection) Act, 1986, the Public Liability (Insurance) Act, 1991 and EIA
- 45. The Ministry or any other competent authority may alter/modify the conditions or stipulate any further condition in the interest of environment protection.
- 46. Concealing factual data or submission of false/fabricated data and failure to comply with any of the conditions mentioned above may result in withdrawal of this clearance and attract action under the provisions of Environment (Protection) Act, 1986.
- 47. Any appeal against this prior environmental clearance shall lie with the Green Tribunal, if necessary, within a period of 30 days as prescribed under Section 16 of the National Green
- 48. All other statutory clearances such as the approvals for storage of diesel from Chief Controller of Explosives, Fire Department, Civil Aviation Department, Forest Conservation Act, 1980 and Wildlife (Protection) Act, 1972 etc. shall be obtained, as applicable by project proponents from the respective competent authorities.
- 49. The proponent shall upload the status of compliance of the stipulated EC conditions, including results of monitored data on their website and shall update the same periodically. It shall simultaneously be sent to the Regional Office of MoEF, the respective Zonal Office of 7 of 8

- CPCB and the SPCB. The criteria pollutant levels namely; SPM, RSPM, SO2, NOx (ambient levels as well as stack emissions) or critical sectoral parameters, indicated for the project shall be monitored and displayed at a convenient location near the main gate of the company in the public domain.
- 50. The environmental statement for each financial year ending 31st March in Form-V as is mandated to be submitted by the project proponent to the concerned State Pollution Control Board as prescribed under the Environment (Protection) Rules, 1986, as amended subsequently, shall also be put on the website of the company along with the status of compliance of EC conditions and shall also be sent to the Regional Office of MoEF.

2 4 2 3 Endt No. / SEIAA/18 Dated: 26.2.19

Copy to:-

1. Principal Secretary, Department of Urban Development & Environment, Government of Madhya Pradesh, Mantralaya, Bhopal.

- 2. Member Secretary, SEAC, Research and Development Wing Madhya Pradesh Pollution Control Board, Paryavaran Parisar, E-5, Arera Colony Bhopal-4620 16
- 3. Member Secretary, Madhya Pradesh Pollution Control Board, Paryavaran Parisar, E-5, Arera Colony, Bhopal-462016
- 4. Collector, District Alirajpur, (M. P)
- 5. Divisional Forest Officer, District Alirajpur, (M. P)
- 6. I.A. Division, Monitoring Cell, MoEF& CC, Gol, Indira Paryavaran Bhawan, Jor Bagh Road, New Delhi- 110 003.
- 7. Director (S), Regional office of the MOEF, Western Region, Kendriya Paryavaran Bhawan, Link Road No. 3 Ravi Shankar Nagar, Bhopal-462016
- 8. Director, Geology & Mining, Madhya Pradesh, 29-A, Khanij Bhawan, Arera Hills, Bhopal - 462002.
- 9. District Mining Officer, District Alirajpur, (M. P)
- 10. DEO, SEIAA, for update on website

11. Guard file

Officer-in-Charge